

ESP Business Meeting
October 10, 2008
Lory Student Center, CSU

11:30 a.m. – Meeting called to order by President Elect Jacque Miller.

Welcome given by Jacque Miller.

Introduction of Current Officers and Parliamentarian:

Ann Hall - President, served half of the term
Jacque Miller - President Elect, serving remainder of Ann Hall term
Jan Carroll - Vice President
Ruth Willson - Secretary, serving remainder of Alexa Lamm term
Tony Koski - Treasurer
Bill Nobles - Past President
Kathy Wolfe - Parliamentarian

Life Members Update and Introduction - given by Don Kaufman. Life Member present - Don Kaufman. Retiree event this summer had approximately 60 members attend.

Silent Auction - continues through lunch.

Lunch was served at 11:45.

Tenure Awards Recognition: presented by Kipp Nye. Those recognized included:

Eleanor West	Pam Neelan
David Whiting	Jean Justice
James Robb	Jeff Goodwin
Joel Plath	Janice Dixon
Frank Peairs	

National/Regional Awards Recognition: Chapter received recognition at Galaxy. Alexa Lamm received the Early Career Award and Raj Khosla received the Visionary Leadership Award. Both award winners attended. Jeff Tranel received the Distinguished Service Award, but was unable to attend. Jacque Miller presented the award to Jeff.

Memorial: Given by Don Kaufman to those individuals who passed away this last year which included Tim Stanton, Wayne Cooley, Warren Trock, Bob Manson(?), and Walt Gregory.

2007 Annual Meeting Minutes: Ruth Willson presented the minutes with a correction to Shauna Woods' name. Judy Barth moved and Donna Liess seconded. Minutes were approved with the correction.

Chapter Reports:

President: Ann Hall is no longer President and Jacque Miller stepped in to fulfill the term. Jacque attended the National Zeta meeting. Ann Hall submitted forms

for awards and Chapter of Merit Award. Colorado chapter received the Gold Award. Current membership is 90 active members with 51 life members. Active is down 7. Jacque also attended Galaxy representing the chapter.

Special thanks to Deb Young, Donna Newton, and Lori Bates regarding clarifying ESP's role in the Awards Banquet. Feels the changes will provide greater recognition for Extension and its key supporters. ESP will no longer be responsible for retirement recognition. All Extension Awards are the responsibility of Extension. It is the responsibility of ESP to cover all expenses for ESP awards which include the Meritorious Support and the Friend of Extension. A handout with the ESP awards was presented.

National update: There is a new ESP logo which puts the emphasis on the Key to Professional Excellence. There are changes in national committees. This chapter needs to look at and possibly changing our by laws.

Handouts provided: Benefits of ESP, Grants and Recognition Opportunities. Included was a brochure for the National ESP meeting in Fargo, ND - Fall, 2009. President Elect will attend the JCEP meeting which will cover ethics and Extension. It is open to all.

Activities within the coming year include activating the By Laws committee to align with the changes to the National committees. 2010 meeting is in Jackson, Wyoming and they agreed to host if the neighboring western states helped out. Colorado agreed to take the lead on the auction. A committee will be instated and Laurel Kubin will chair.

Chapter Communication - will work with all committee chairs to increase communication to all members. Will update the website and provide professional development information. The newsletter will be reinstated. The Executive Committee will meet quarterly.

Special appreciation was given from Jacque Miller as she stepped into the role as President. Thanks to the Officers, Parliamentarian, Chairs of the Auction Committee, those that reviewed the award applications and those that prepared the audit.

Financial Report: Given by Tony Koski. Proposed vs. actual came very close. Increased income and decreased expenses. Luann reported back from the information she received from Jan Nixon. The money that was donated was for professional development. Members must apply for the money. The money was received as part of a memorial for Gordon T. Nichols who was Bill Hix's Father in Law as well as an Extension Director.

Jeff Tranel provided the audit committee report. Tony got the information organized which was appreciated by the audit committee. Jeff reminded that the fiscal year is from July 1 - June 30. Gave thanks to Rod Sharp and Luann Boyer for their help. The audit committee found the records acceptable and moved to approve the report. Pat Kendall

seconded. Adrian Card asked what Vanguard Fund the money is in - Vanguard Prime Money Market Fund. Report was passed and accepted.

Awards Report: Given by Kipp Nye. The chapter recognized all of the work that Ann Hall did. There were 17 nominations for awards and Kipp encourages more submissions for awards. Recognized the good work that Dale Edwards, Nathan Moreng, Jean Justice, Dan Fernandez, Jacque Miller and Kipp Nye did on reviewing the nominations. There were a good slate of nominations for the Friend of Extension and Meritorious Support Awards.

Membership Report: Given by Laurel Kubin. Laurel recognized the other members of the committee which includes Dale Leidheiser, Holli Campbell, and Wendy Woerner. Requested \$200 to help recruit and retain members. Created a brochure which is given to all new staff at New Staff Orientation. Before Forum, a letter and brochure was mailed to all new employees within the last three years. We also need to concentrate on retention. Contest was announced regarding the new logo. Laurel asked that people take the new logo and create some type of artistic depiction. The deadline is December 31 and they need to be sent to Laurel Kubin. The prizes will be gift certificates to the Bookstore. Laurel also challenged the chapter to recruit two new members by December 31. The first to do so will receive a gift certificate to the CSU Bookstore. The chapter is trying to increase membership to give us one more voting delegate. Laurel removed herself from the contest.

Public Issues Report: Given by Jan Carroll. Members can attend PILD with help through the association. ESP has resources and wants to support Professional Development. Regional scholarships and poster stipends are available.

Chapter Committee Form: Jan invited members to fill out the committee forms and leave them on the table.

New Business:

- **Nominating Report:** Given by Bill Nobles. Two offices to fill - Treasurer and Vice President. Dennis Kaan was nominated as Treasurer. Ann Zander moved and Barbara Fahey seconded to accept Dennis as Treasurer. Passed. Holli Campbell was nominated as Vice President. It was moved to accept Holli by acclamation and passed by the chapter. Past President position is open due to Ann Hall's absence. Bill Nobles was asked and accepted, which was approved by the Executive Committee.
- **08/09 Budget:** With the proposed budget, there would be a deficit. Jeff Tranel indicated there have been shortfalls in the budget over the last few years. This year the budget was short \$500. Tony proposed to transfer \$750 to scholarships from the Vanguard fund, which can only be used for scholarships. Jeff presented the following choices: continue running in a deficit situation, do fund raising, or increase membership dues \$15, which would be effective next year. New members' dues would stay at \$65. Dues last increased when the amount that was sent to National increased. A show of hands was given for or against the proposal - 30 agreed and 18 disagreed. Approved by majority. Dues will go into

affect next year. Judy Barth moved and Steve Cramer seconded to approve the budget. Passed.

Initiation of New Members: Dan Fernandez , Dale Leidheiser, Jan Sennhenn, Laurel Kubin, and Holli Bowman initiated and welcomed new members which included Marisa Bunning, Rusty Collins, Jack Krebs, Nick Striegel, and Mark Platten.

Installation of New Officers: Dan Fernandez installed the new slate of officers:

President: Jacque Miller
President Elect: Jan Carroll
Vice President: Holli Campbell
Secretary: Ruth Willson
Treasurer: Dennis Kaan
Parliamentarian: Kathy Wolfe

Jacque Miller acknowledged Ann Hall's work this past year and a plaque was presented for Ann. It will be delivered to her.

Silent Auction Winners: Silent auction winners will check on the list to see if they have won and pick up and pay for their items.

Awards banquet will be held at the Marriott.

Meeting was adjourned by President Jacque Miller at 1:23 p.m.

Respectfully submitted,
Ruth Willson, Secretary